

TRAINING BY REQUEST

Training for Girl Scout volunteers is available in every community. If you have a request for training in your area, please follow the guidelines listed below.

1. Each training requested must have at least 5 participants. If you do not have enough people, call your training specialist. S/he may be able to locate others who would like to attend the course.
2. Outdoor Training must take place at a site that is suitable for outdoor experiences (campfires, hikes, etc.) and follows *Safety-Wise* standards.
3. Include a list of participants on the back of this form or include an additional sheet with their names and contact information.
4. Turn in a training-by-request form (no phone requests will be taken) at least 30 days in advance.
5. Meeting the request will depend on the availability of volunteer trainers. Be sure to include several different possible dates.

Service Unit(s): _____ e-mail: _____

Person making the request: _____

Girl Scout Position:

Leader Assistant Leader Troop Helper/Committee Member Service Unit Manager

Service Team Member Other (please list): _____

Address: _____

City: _____ Zip: _____

Daytime Phone: (____) _____ Evening Phone: (____) _____

Training(s) requested:

Orientation to Troop Leadership (1.5 hours)

Beginning Leadership (3 hours)

Daisy/Brownie Age Level (3 hours)

Junior Age Level (3 hours)

Stepping Out (6 hours – may be in 2-3 hour sessions)

Youth Protection (1 hour)

Every Girl, Everywhere (2 hours)

Number of participants: _____ (list names on back or attach separate list)

Dates and times you would like the training (list at least 3 different dates)

1. _____

2. _____

3. _____

(you may also check the time and day preferred below):

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

Place where the training will be held (courses should be located in a place where there are few distractions, enough space and meet ADA accessibility requirements)

Name of Site: _____ Contact Name: _____

Address: _____ City: _____ Zip: _____

Phone number: (____) _____ e-mail: _____

Directions _____

Return this form to the address listed above *Attention: Girl and Volunteer Services Department*