



Girl Scouts of Tulip Trace Council, Inc.  
 5596 East State Road 46, P.O. Box 5485  
 Bloomington, Indiana 47407-5485  
 812-336-6804 or 800-467-6804  
 www.tuliptrace.org

## 2008 Cookie Sale Program Adult Volunteer Responsibility Form

Dear Girl Scout Leader and/or Troop Sale Manager:

It's time for the 2008 Girl Scouts of Tulip Trace Council Cookie Sale Program! Girls take center stage this year with the "Make It A Hit" movie theme!

Your troop will receive 50¢ per item to spend on activities the group has planned for this year. This may include council-sponsored events like Brownie Overnight or National Girls and Women in Sports Day, membership dues, Girl Scout books, an overnight at Belmont Preserve and Outdoor Education Center or even a trip to Savannah, Georgia!

Tulip Trace Girl Scouts and their families are on their honor to observe the order taking dates and return orders and payments on time.

**Important Dates** *If you adjust troop deadlines, please ensure that girls and parents are informed in writing in advance.*

- **Girl Scouts take initial orders – January 1-20**
- **Initial orders due to troop sale manager – January 22**
- **Initial orders due to service unit sale manager – January 23**
- **Girl Scouts deliver orders and collect money – February 9 - March 9**
- **Booth Sales – February 9 - March 9**
- **Money due to troop sale manager – March 12**
- **Troop Report due to service unit sale manager – March 14**

Turn in all customers' checks (**PAYABLE TO GIRL SCOUTS OF TULIP TRACE COUNCIL, INC.**), and cash; do not write a check on your personal account for your sales. Ask the service unit sale manager for answers to your questions. Please complete and return the Responsibility Form attached below in order to participate in the 2008 Girl Scout Cookie Sale Program. Thank you for your commitment to Girl Scouting!

### PLEASE KEEP THIS TOP PORTION!

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Girl Scouts of Tulip Trace Council, Inc.

### 2008 Girl Scout Cookie Sale Program – Adult Volunteer Responsibility Form

For Troop Leaders, Troop Sale Managers and any adult volunteer handling product or money

I, \_\_\_\_\_, agree to accept responsibility for **all products and money I receive** and to make prompt payment for products entrusted to me. I understand that monies collected by me belong to my troop and to Girl Scouts of Tulip Trace Council. In the event these funds are not paid, I understand that Girl Scouts of Tulip Trace Council, Inc. **will** initiate collection procedures through its designated agent, including civil suit and criminal prosecution on accounts delinquent after ten (10) days from due date to the council. I also understand that all costs associated with the above mentioned collection process, including collection and/or attorney fees incurred, will be my responsibility.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Troop Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Social Security Number or Driver's License Number

\_\_\_\_\_  
Day Phone Number

\_\_\_\_\_  
Evening Phone Number